

Version 1

Last modified on 21-09-2022

Expat-check, located at Newtonlaan 203 3584 BH in Utrecht, is responsible for the processing of personal data as reflected in this privacy statement.

Contact details

Website: <https://www.expat-check.com>

Address: Newtonlaan 203, 3584BH Utrecht

Phone number: +31(0)20 751 1505

Samet is the Data Protection Officer of Expat-check. He can be reached at data@expat-check.com

Personal data we process

Expat-check processes your personal data because you use our services and/or because you provide these data to us yourself. Below you will find an overview of the personal data we process.

- First name and surname
- Phone number
- Address information
- E-mail address
- Other personal data you actively provide, for example by creating a profile on this website, in correspondence and by telephone
- Information about your activities on our website

Special and/or sensitive personal data that we process

Our website and/or service does not intend to collect data on website visitors younger than 16 years. Unless they have permission from parents or guardian. However, we cannot verify whether a visitor is older than 16. Therefore, we encourage parents to be involved in their children's online activities in order to avoid collecting data about children without parental consent. If you believe that we have collected personal information about a minor without such consent, please contact us at data@expat-check.com and we will delete this information.

For what purpose and on what basis we process personal data

Expat-check processes your personal data for the following purposes:

- Sending our newsletter and/or advertising folder
- Calling or e-mailing you if this is necessary to perform our services
- To inform you about changes in our services and products
- To deliver goods and services to you
- Expat-check analyzes your behavior on the website to improve the website and the range of products and services to match your preferences.

How long we keep personal data

Expat-check does not store your personal data longer than is strictly necessary to fulfill the purposes for which your data is collected. We use the following retention periods for the following categories of personal data:

- We delete inactive client accounts and/or completed checklists linked to a person after 7 years. After that period we will only use your data anonymously for internal reporting purposes.
- The tax authorities require us to keep our records with your invoice, payment and order data for 7 years. After that we only use anonymous data for internal reporting.
- If you have subscribed to the newsletter or given permission to receive personalized messages, we will keep that permission for 5 years. Even if at some point you decide that you no longer want to receive the newsletter or personalized messages, we keep the withdrawal of your request

Sharing personal data with third parties

Expat-check only provides third parties and only if this is necessary for the execution of our agreement with you or to comply with a legal obligation.

Cookies, or similar techniques, that we use

Expat-check uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone the first time you visit this website.

Expat-check uses cookies with a purely technical functionality. These ensure that the website works properly and that, for example, your preferences are remembered. These cookies are also used to make the website work properly and to optimize it. In addition, we place cookies that track your web surfing behavior so that we can offer tailored content and advertisements. During your first visit to our website, we informed you about these cookies and asked your permission to place them. You can opt out of cookies by configuring your internet browser to stop storing cookies. In addition, you can also delete any information previously stored via your browser settings. See for an explanation: <https://veiliginternetten.nl/themes/situatie/cookies-wat-zijn-het-en-wat-doe-ik-ermee/>

View, correct or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your possible consent for the data processing or object to the processing of your personal data by Expat-check and you have the right to data portability. This means that you can request us to send the personal data we have on you in a computer file to you or another organization named by you. You can send a request to inspect, correct, delete, transfer your personal data or request the revocation of your permission or objection to the processing of your personal data to data@expat-check.com. To make sure that the request for inspection is made by you, we ask you to send a copy of your ID with the request. In this copy, black out your passport photo, MRZ (machine readable zone, the strip of numbers at the bottom of the passport), passport number and Citizen Service Number (BSN). This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks. Expat-check would also like to point out that you have the possibility to file a complaint with the national supervisory authority, the Authority for Personal Data. This can be done via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we secure personal data

Expat-check takes the protection of your data seriously and takes appropriate measures to prevent abuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you feel that your information is not properly secured or there are indications of abuse, please contact our

customer service or via data@expat-check.com. Expat-check has taken the following measures to secure your personal data;

- TLS (formerly SSL) We send your data over a secure internet connection. You can see this by the address bar 'https' and the padlock in the address bar.

- DKIM, SPF and DMARC are three internet standards that we use to prevent you from receiving emails from us that contain viruses, are spam or are intended to obtain personal (login) data.